



## ***Buttweiler Environmental***

P.O. Box 931 • St. Cloud, MN 56302

***EnviroTech™ RestoreTech™ HouseWorks™***

**We are very pleased that you are interested in applying for a position at Buttweiler Environmental. Please know that we take the business of cleaning very seriously. Therefore before we consider you for employment we need to know that you are willing and able to do the following:**

- ❖ First and foremost pay attention to the details. Every customer deserves our best work each and every time their account is serviced. Our reputation means everything and has been built over many years. It takes years to build a solid reputation and only a few inattentive moments to tarnish it.
- ❖ Our customers trust us to perform in a professional manner. The actions of our employees not only reflect on our company but on our customers as well. An important part of our professionalism relates to our appearance on the job site. Our employees are required to report to work in a clean presentable uniform with photo ID badge clearly visible.
- ❖ We are considered as invited guests while at job sites ~ show the utmost respect for our customers' property, security, privacy and confidentiality. Nothing tarnishes a reputation faster than dishonest deeds, actions or other inappropriate behavior.
- ❖ Our company carefully establishes budgets for every location that we serve. Always adhere to the budget for your assigned location ~ disregard for labor budgets results in poor quality and company performance.
- ❖ Communication, dependability, and reliability are critical to our joint success. Show up for work assignments on time and ready for work. The work we perform is important ~ Buttweiler Environmental and its customers rely on our employees to get the job done and to do it right.

**Employment Application**

**Central MN Office ▶ P.O. Box 931 ▶ St. Cloud, MN 56302 ▶ 320-251-4385**  
**[www.buttweiler-environmental.com](http://www.buttweiler-environmental.com)**

# Pertinent Information



Did you read the front cover? If yes, please proceed. If no, please read it before completing this application.

Today's Date \_\_\_\_\_

Name \_\_\_\_\_

(Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_

Present Address \_\_\_\_\_

(Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

How long at present address? \_\_\_\_\_

If less than 1 year, list previous address: \_\_\_\_\_ How long there? \_\_\_\_\_

Contact Information \_\_\_\_\_

(Home Phone) \_\_\_\_\_ (Cellular/optional) \_\_\_\_\_ (Email Address/optional) \_\_\_\_\_

Are you under 18 years of age?  Yes  No

Have you been known by another name?  Yes  No If yes, what? \_\_\_\_\_

Have you worked at Buttweiler Environmental before?  Yes  No

If yes, explain when and reason for leaving? \_\_\_\_\_

Are you acquainted with anyone who is or was employed at Buttweiler Environmental?  Yes  No

If yes, who? \_\_\_\_\_

How did you hear about employment opportunities at Buttweiler Environmental? \_\_\_\_\_

Type of work interested in? \_\_\_\_\_ Minimum expected wage or salary? \_\_\_\_\_

Date available: \_\_\_\_\_ Hours of availability: \_\_\_\_\_

Please indicate all those that apply:  Temporary  Seasonal  Permanent  School Year  Summer

Please indicate days available:  MON  TUE  WED  THU  FRI

Some positions require weekend hours on a regular or periodic basis. Please indicate your availability and willingness to work on weekends:

Saturday's: \_\_\_\_\_ Sunday's: \_\_\_\_\_

Do you currently have any physical limitation, impairment, or disability that would prevent you from performing the job(s) applied for?

\_\_\_\_\_

Since some positions may require driving personal or company vehicles, please provide:

Driver's License No: \_\_\_\_\_ State of Issue: \_\_\_\_\_ Class: \_\_\_\_\_

Have you had any moving violations or accidents within the last five years:  Yes  No

If yes, please explain: \_\_\_\_\_

Have you ever been convicted of an offense other than a minor traffic violation?

Yes  No If yes, please explain: \_\_\_\_\_

# Employment History

(Please give an accurate, full-time and part-time employment record. Start with your present or most recent employer.)

1	Employer	Position Title	Employment month/year From: _____ To: _____
	Address	Supervisor's Name and Title	
	Telephone	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why? _____	
	Reason for leaving:	What sort of notice was given? _____	Hourly rate or salary Start: _____ End: _____
			Describe the work you did (Include skills that you could apply at Buttweiler Environmental)

2	Employer	Position Title	Employment month/year From: _____ To: _____
	Address	Supervisor's Name and Title	
	Telephone	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why? _____	
	Reason for leaving:	What sort of notice was given? _____	Hourly rate or salary Start: _____ End: _____
			Describe the work you did (Include skills that you could apply at Buttweiler Environmental)

3	Employer	Position Title	Employment month/year From: _____ To: _____
	Address	Supervisor's Name and Title	
	Telephone	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why? _____	
	Reason for leaving:	What sort of notice was given? _____	Hourly rate or salary Start: _____ End: _____
			Describe the work you did (Include skills that you could apply at Buttweiler Environmental)

4	Employer	Position Title	Employment month/year From: _____ To: _____
	Address	Supervisor's Name and Title	
	Telephone	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why? _____	
	Reason for leaving:	What sort of notice was given? _____	Hourly rate or salary Start: _____ End: _____
			Describe the work you did (Include skills that you could apply at Buttweiler Environmental)

Have you ever been discharged by an employer?  Yes  No If yes, please explain all terminations: \_\_\_\_\_

List all periods during which you were unemployed: \_\_\_\_\_

How did you spend this time? \_\_\_\_\_

If hired at Buttweiler Environmental can you furnish proof that you are eligible to work in the United States:  Yes  No

If hired at Buttweiler Environmental are you prepared to take a physical exam including drug and alcohol screening:  Yes  No

Military Service	Branch of military – U.S. _____
	Date obligation ends: _____
	Type of discharge and/or current status: _____

# Education

High School	Name and location		
	Years Completed 1 2 3 4	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study?
College/ Vocational	Name and location		
	Years Completed 1 2 3 4	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study?

## References

1. Name/Relationship \_\_\_\_\_  
 \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_

2. Name/Relationship \_\_\_\_\_  
 \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_

## Memberships/Hobbies/Volunteerism

In the space below please tell us about yourself such as the types of things you do outside of work like sports, hobbies, collecting ,traveling, etc. Exclude those which may disclose your race, color, religion or national origin

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Please Read & Sign:

By my signature below, I promise that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date. I agree to immediately notify Buttweiler Environmental if I should be convicted of a felony, or any crime involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse, or violence, while my job application is pending, or during my period of employment, if hired.

I authorize any person, school, current employer, past employer(s), and organizations named in this application (and accompanying resume, if any) to provide Buttweiler Environmental with any information and opinion requested by Buttweiler Environmental in connection with any application, and I release such persons and organizations from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted Buttweiler Environmental policies. I understand and agree that, if hired my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application.

As part of your application for employment, you may be asked to sign a release of information authorization. This is to allow the company to verify your references and, at the company's discretion, to perform other background investigations to determine your qualifications for employment. Through a separate agency, we may investigate your academic credentials, prior employment, personal/professional references, credit record, motor vehicle record, and/or criminal record. You will be provided with a separate authorization and release form for this purpose.

Buttweiler Environmental does not discriminate in hiring or employment on the basis of age, race, skin color, religion, national origin, sex, marital status, disability, sexual orientation or any other characteristics protected by law. No questions on this form are intended to secure information to be used for such discrimination.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

## DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY

INTERVIEWER'S COMMENTS:

Interviewed by \_\_\_\_\_ Hrs./Wk \_\_\_\_\_

Date \_\_\_\_\_ Scheduling Issues \_\_\_\_\_

Transportation \_\_\_\_\_

Other \_\_\_\_\_